## Confirmation / Election of Branch Officers

## These position have been nominated and seconded within the agreed timescales and are uncontested. They are therefore put to you for ratification.

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| **POSITION** | **NOMINATION** | **Agreed/Seconded** |
| **Branch Chair***Presides over meetings, agrees agendas, ensures all branch functions are carried out* | **Karen Evans** | **David Morgan, Tracey Parry** |
| **Branch Secretary***Ensures effective running of the branch, represents members, maintain communications, acts as spokesperson for the branch.* | **David Morgan** | **David Morgan, Tracey Parry** |
| **Treasurer***Keeps accounts in accordance with the rules, provided detailed financial reports to the branch* | **Tracey Parry** | **David Morgan, Tracey Parry** |
| **Auditors (2)***Undertakes audit of the financial records, and provide a written report to the branch for AGM* | **Salisbury Accountants** | **David Morgan, Tracey Parry** |
| **Equalities Officer***Point of contact for equalities issues; promote the values of self organisation, reports to the branch on equalities issues.* | **Alice Newe** | **David Morgan, Tracey Parry** |
| **Communications Officer***Promote Unison and the Branch via recruitment, campaigns, liaise with members, new members, the public, politicians and employers and other* key groups. | **Aileen Charteris** | **David Morgan, Tracey Parry** |
| **Women’s Officer***Promote and distribute information of UNISON Women’s Services, act as a point of contact for members wanting more information about Women’s issues* | **Dawn Williams** | **David Morgan, Tracey Parry** |
| **Sports and Social Officer***To arrange and promote events for our members e.g. Christmas Pantomime.* | **Michelle Davies** | **David Morgan, Tracey Parry** |

## This position was nominated and seconded within the agreed timescales but has subsequently been withdrawn.

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| **POSITION** | **NOMINATION** | **Agreed/Seconded** |
| **Health and Safety Officer***Increase awareness of H&S issues; attend H&S meetings of the branch and employer, involved in H&S negotiations.* | **Terry Flanagan** | **David Morgan, Tracey Parry** |

## These positions are vacant and can be nominated, seconded and elected in the AGM meeting

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| **POSITION** | **NOMINATION** | **Agreed/Seconded** |
| **Education Co-ordinator***Maintain training plans for the branch stewards and officers. Promote the unions learning agenda and services.* |  |  |
| **Lifelong Learning Co-ordinator***Works closely with the Education Co-ordinator, co-ordinates the work of branch learning reps, promotes learning in the branch and workplace.* |  |  |
| **Membership Officer***Map membership to identify density and steward coverage, monitor recruitment, and work with the development plan.* |  |  |
| **International Officer***Co-ordinate branch work on international issues, distribute information, liaise with other branches on international issues.* |  |  |
| **Environmental Officer***To work with Denbighshire and External Agencies to raise awareness of environmental issues - global warming, carbon footprint etc.* |  |  |

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| **Young Members Officer***Must be under 27 for the whole term of office. Promote the values of the union and organise among young workers. Report issues to the branch* |  |  |
| **Welfare Officer***Promote and distribute information of UNISON welfare services, act as a point of contact for members with welfare issues.* |  |  |

The posts of Labour Link Officer is elected separately by those who pay into the APF

The post of Retired Members Officer is elected separately from among the retired members